



ACADEMIC SERVICES QUERY FORM

Thank you for your query, we will contact you within two working days

(Please Print Clearly)

| | | | |
|-------------------------|-------------|-----------------------|-----------------------|
| Today's date: | | Student ID: | |
| STUDENT DETAILS | | | |
| Last name: | First Name: | Preferred Name: | Date of Birth: / / |
| Email Address: | | Contact Phone Number: | |
| Current Postal Address: | | | |

| | |
|--|--|
| INFORMATION REQUIRED | |
| Name of Programme: | |
| Year/s Attended: | |
| Campus: | |
| Are you a current student: <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Academic Record Required*: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Results for this year may not be available</i> | |
| Do you want this posted out to the address above or would you prefer to collect: Posted <input type="checkbox"/> Collected <input type="checkbox"/> | |
| Additional Query: | |

* Results prior to 2002 will take longer to produce

If you require a Replacement Award you need to complete the Replacement Award Form which is found on the Intranet or email Academic Records

Email: AcademicRecords@ucol.ac.nz