

INFORMATION SHEET FOR STUDENT VISA APPLICATION

You must have a valid student visa to enrol at the Universal College of Learning (UCOL). It is your responsibility to ensure that you have a valid visa at all times while in New Zealand.

Applicants who meet certain criteria (see below) may apply for a student visa through UCOL. Apply for your student visa **AT LEAST TWO WEEKS** before your current visa is due to expire. UCOL may not be able to accept your visa application if your current visa expires within 7 days. In this case, you must apply directly to Immigration New Zealand.

Complete this application form if you;

- Have a current student visa,
- Are enrolled as a full-time student, **OR**
- have an Offer of Place for full-time study at UCOL, **OR**
- Are a returning student who has passed 2/3rds of your course.
- Have unexplained absences for less than 5% of your course.

Documents to bring with your application;

- Completed, signed and dated visa
- Receipts of payment for visa fees (\$215, paid at the enrolments desk)
- Two recent passport size photos
- Evidence of sufficient funds to meet your living costs for the length of your visa. (One of below)
 - 3 months of bank statements that are less than 2 days old showing;
 1. \$7,500 for 6 months of study, **OR**
 2. \$15,000 for 1 year of study, **OR**
 3. \$1250 per month of study
- Financial Undertaking Form (INZ1014)
- Sponsorship Form (INZ1025)
- Evidence of funds for outwards travel; \$1,500 for air ticket, **OR**, fully paid ticket (open)
- If necessary; a general medical certificates **AND/OR** Police certificates

**UCOL may not be able to accept your visa application if your current visa expires within the next 7 days. In this case, you must apply directly to Immigration New Zealand.*

Notes;

FINANCIAL UNDERTAKING FORM (INZ 1014)* ([Download form here](#))

This form may only be used if one was provided with your first student visa application submitted offshore. The person acting as guarantor must show evidence that they have sufficient funds to support you for the length of the visa being applied for. Supporting

documents must be in English:

- Evidence of sufficient funds can include the guarantor's bank statements of six months, evidence of investments or the guarantor's payslips;
- A copy of the guarantor's passport or ID card;
- Your birth certificate or a letter of relationship;
- Your New Zealand bank statements showing regular funds from the guarantor.

SPONSORSHIP FORM FOR TEMPORARY ENTRY (INZ 1025)

([Download form here](#))

This form can only be used if a New Zealand resident or organisation supported your first student visa application submitted offshore. If the sponsor is a person, then they must show evidence that they have sufficient funds to support you for the length of the visa being applied for. Evidence of sufficient funds can include bank statements, evidence of investments or the sponsor's payslips. A copy of the sponsor's New Zealand passport or residency visa, and a letter of relationship must also be included.

GENERAL MEDICAL AND CHEST X-RAY CERTIFICATES

If you are a full-fee paying international student, you may be required to provide General Medical and/ or Chest X-ray Certificate with your visa application, depending on your answers to the questions in Section C.HEALTH.

POLICE CERTIFICATE

Students who have been (or intend to be) in New Zealand for more than 24 months are required to submit a Police Certificate from their country of citizenship and from any country in which they have lived for five or more years since the age of 17. This 24-month period includes time already spent in New Zealand as well as the period of time you intend to be in New Zealand. See section **D.CHARACTER** of your application form.