FIND YOUR PLACE AT UCOL
TOU WĀHI AKO

Make a Difference
Enrol now at ucol.ac.nz
KIA ORA

UCOL is more than a place of study, it is a community, it is whānau.

Our students are more than just a number. Our staff are dedicated to ensuring you have positive outcomes. Our facilities are designed to suit hands-on, practical learning.

Find your place with us at UCOL. We look forward to getting to know you along the way.
Whether it’s to upskill, boost your career, build on existing studies or simply to give learning a go, let our place become your place.
PALMERSTON NORTH
Nestled in the heart of the city, close to cafés, bus stops and The Square is UCOL’s Palmerston North campus. Named ‘Rangitāne Tikaraina ki te Matauranga’ by Rangitāne, its name translates in part to “straight pathway to education”.

Corner of King & Princess Streets, Palmerston North

BECOME PART OF A COMMUNITY

We are located in Palmerston North, Whanganui, Wairarapa and now Horowhenua. We also deliver programmes in Tararua and Ruapehu areas.
HOROWHENUA

UCOL has recently re-established a presence in the centre of Levin. Initially focussed to support the region’s infrastructure upgrade, look out for programmes launching in Levin via the UCOL website.

160 Oxford Street, Levin

ONLINE & OTHER LOCATIONS

ONLINE

UCOL along with several of New Zealand’s leading tertiary institutes launched an innovative new online learning platform in May 2016 – TANZ eCampus. It is designed to offer flexible study options for busy lifestyles.

OTHER LOCATIONS

We are proud to offer specific programmes in other regional centres including Taumarunui & Dannevirke.

WHANGANUI

Located on the banks of the beautiful Whanganui River next to Pākaitore (Moutoa Gardens), Whanganui Iwi, Te Āti Haunui-a-Pāpārangi, gave the campus the name ‘Matapihi ki te Ao’, which means window of opportunity to the world.

16 Rutland Street, Whanganui

WAIRARAPA

The Wairarapa campus is located in the heart of Masterton and has strong ties with the community and local iwi, Rangitāne o Wairarapa and Ngāti Kahungunu ki Wairarapa. The campus is set amongst trees and streams, with space for students to meet and study.

143-159 Chapel Street, Masterton

HOROWHENUA

UCOL has recently re-established a presence in the centre of Levin. Initially focussed to support the region’s infrastructure upgrade, look out for programmes launching in Levin via the UCOL website.

160 Oxford Street, Levin
REGIONAL TRADES & TECHNOLOGY CENTRE

Learn a trade in our Regional Trades & Technology Centre, located on our Palmerston North campus. The centre has leading edge technology and a passionate commitment to the training and development of qualified tradespeople.

Our approach to learning a trade is practical, hands-on learning, combined with the very latest technology and industry-proven tutors.

NURSING SIMULATION LABS

Imagine how great it feels to learn by practising on ‘real’ patients in a ‘real’ hospital ward. UCOL students do just that - through clinical scenarios in a high tech simulation lab. It uses lifelike mannequin ‘patients’ each with their own personality and medical history, able to be controlled from behind a one way mirror.

The Sim Lab provides valuable reality-based hands-on learning and is a key reason our nursing graduates do so well.

THESE ARE OUR CLASSROOMS

At UCOL we learn by doing. Our students are immersed in a practical learning environment, with innovative technology and a range of specialised equipment.
HAIR SALONS & BEAUTY CLINICS
To develop industry ready graduates, our Hair and Beauty training facilities in Palmerston North, Whanganui & Wairarapa have been designed to meet industry standards.

Members of the public can book in with students for beauty, nail and hairdressing treatments and services. This provides the opportunity for our students to develop real world professional relationships with clients, essential for working in the industry.

PHOTOGRAPHY STUDIOS
We provide a learning environment that enables students to master the craft of photography. Our large-scale commercial shooting studios are equipped with professional lighting systems and studio props.

Specialised equipment is available to borrow throughout your studies.

TRAINING KITCHENS & RESTAURANTS
There’s nothing like customers to keep you on your toes, and support our students’ learning. Students gain practical experience in our training kitchens and restaurants in Palmerston North (Ambitions) and Whanganui (Visions).

Our restaurants are open to the public serving up delicious restaurant experiences created and served by students. This environment provides them with the practical, industry-focused experience that employers look for and value.

OTHER FACILITIES INCLUDE:

DESIGN STUDIOS
Our creative computer suites are furnished with Apple iMacs and up-to-date Adobe Creative Suite software.

SCIENCE LABS
Our science labs are fully resourced with laboratory equipment and materials for biology, microbiology, chemistry and molecular biology.

WHĀNAU ROOMS
We have a whānau room on our Palmerston North, Whanganui & Wairarapa campuses, providing a welcoming space for all students. They are equipped with a kitchen and lounge with Māori and Pacific Peoples support staff on hand.
KO MĀTOU
OUR PEOPLE

We exist to inspire students, businesses and communities to succeed. These are our people and this is the way we make everyone feel part of the UCOL whānau.
FUTURES BUILT DURING HOUSE CONSTRUCTION

The Palmerston North, Levin, Taumarunui and Wairarapa UCOL Carpentry programmes have built 20 houses in total since 2010.

It takes about eight months for each house to be built by the Certificate in Carpentry students, under the close scrutiny of their lecturers.

The house builds also offer New Zealand Certificate in Electrical Engineering Theory students the opportunity to work on a real life project and use it as a model for their trade studies.

UCOL’s Construction Programme Leader David Freebairn says the house building initiative takes teaching to a highly practical level. “Carpentry students experience for themselves what it’s like to work on a real building site with a team of builders under strict Health and Safety requirements. Everything they are learning to do is of full size scale and to a very high standard.”

“I know the students gain a great deal of satisfaction and sense of achievement from UCOL’s house building projects and many of them go on to employment and apprenticeship opportunities,” he says.

THOMAS CRIBB
BACHELOR OF APPLIED MANAGEMENT GRADUATE

With over 15 years’ experience working in finance, administration and investment banking, Thomas Cribb came to UCOL looking to take his career to the next level.

He enrolled in the Bachelor of Applied Management, majoring in both Accounting and Project Management, with the goal of eventually securing a senior role at a Māori education institution.

Thomas wanted to use the skills he acquired in the programme to give back to his iwi. So, for his third-year industry project he worked with Ngāti Kauwhata to look at the feasibility of rebuilding Te Iwa Marae in Awahuri.

“Te Iwa is one of three marae around our iwi that was damaged in a storm and it was never rebuilt. My goal was to give the marae trustees a framework for rebuilding the marae.”

“I want to be able to give back to my iwi. My parents have done it, so I’m following in their footsteps.”

Thomas says the time he spent forging relationships in the campus Whānau Room played an important part in his growth.

“It’s one of those places that right from the moment you walk in, it feels like home. Everyone is friendly and easy going. You get to work with students from all faculties, and bounce ideas off them. We’ve all become a whānau, which is why I loved being there.”
CAPTURING PHOTOGRAPHIC GOLD

The annual NZIPP Iris Professional Photography Awards have consistently been a happy hunting ground for both staff and students of UCOL’s Diploma and Degree photography programmes.

UCOL photography students have claimed the Student of the Year title 14 times in the past 16 years.

Each year, students and staff enter their best prints to vie for category medals at the prestigious national event. For several years, participating UCOL students have had the privilege to act as assistants during the three days of print judging.

Photography lecturer Ian Rotherham says, “They are surrounded by the highest standards of professional level work and they get to see the latest trends and techniques. That experience helps them learn from the judges’ critique and further develop their own ideas.”

Staff and students also attend the associated conference, where they can hear professionals speak passionately about their work.

Ian says the NZIPP Awards experience is like ‘Paris Fashion Week for photographers’. It is where the envelope is well and truly pushed, and photographers challenge viewers with cutting edge and thought-provoking imagery.

“And UCOL is right in the thick of it.”

UCOL PHOTOGRAPHY STUDENTS HAVE CLAIMED THE STUDENT OF THE YEAR TITLE 14 TIMES IN THE PAST 16 YEARS.

NZIPP Website: https://nzipp.org.nz
After taking care of her grandad with diabetes at age 11, Emma Warrington knew she wanted to be a nurse. “I look back at it now and at such a young age I handled such a big responsibility,” she says. “I was proud of myself and comforted that he was well cared for and I wanted to do that for others.”

Of Muaupoko descent, Emma grew up in Featherston so it was an easy decision for her to enrol in UCOL Wairarapa’s Bachelor of Nursing programme.

She says juggling family and study was made easier with the support of the Learning Services team. “I’m a single mum of two and when I was struggling to balance my studies and home life there was always someone at UCOL I could talk to.”

A highlight of Emma’s time at UCOL was meeting new and like-minded people. “I made a lot of great long term friends who helped me get through my study and life in general.”

Since finishing her studies Emma has gained full time employment as a Practice Nurse at the Carterton Medical Centre in the Wairarapa. “I have been lucky enough to get my dream job! I’ve always wanted to work in the community as a Practice Nurse and UCOL put me in a good position to do that.”

Emma’s goal is to one day open her own rest home or small community practice. She also plans to further her studies to become a Nurse Prescriber or Nurse Practitioner.

Graduating in 2016, Emma says she has found her place in the world. “During my time at UCOL I learnt a lot about myself, who I am as a person and where I want to be in the future.”

While studying towards the Bachelor of Design and Arts majoring in Textile/Fashion Design, Gienipha Tutaki got to rub shoulders with the country’s leading fashion designers at 2017 New Zealand Fashion Week.

Gienipha presented her Shifting Sands collection, a contemporary mixture of the fashion of Whanganui Māori and European settlers from the late 19th century, at NZ Fashion Week’s Miromoda Showcase.

“It started off with one garment, but I really loved the idea so I worked it into a collection with the earthy tones, blacks, whites, and sepias,” says Gienipha. “A lot of the photos I was inspired by were taken in the late 1800s. Those colours just spoke to me. I wanted to make something that brought the past and the present together.”

“With the collection, I wanted to go for a trans-seasonal, oversized aesthetic, with multiple layers which you can take off and put on. They are really good as winter pieces as well as summer pieces because they are really light, delicate fabrics.”

Gienipha also made it to the second round of judging for the World of Wearable Arts competition, with a piece that combined traditional Māori flax-weaving with modern techniques and materials.

For anyone getting into fashion design, Gienipha says it’s important to not rush the planning and measuring part of the process. “We’ve got a quote on the studio wall that says ‘Measure twice, cut once’. You don’t want to redo things because you didn’t measure it properly.”
MORE THAN JUST A NUMBER

At UCOL, we know that students learn best when they have great support from dedicated teachers who understand their individual strengths and help them develop new ones. Above all else we value the relationships between learners and teachers.

We use a relationship-based teaching and learning approach across our programmes at all campuses – Te Atakura – which is enhancing educational experience and outcomes, especially for Māori learners.

As a name, ‘Te Atakura’ is taken from the waiata Whakataka te Hau, referring to a certain time/phase of the dawn which for Māori symbolises a new day, a new start and a time of opportunity.

The principle behind Te Atakura is that relationships matter! Te Atakura focuses on the importance of relationships at all levels of the institution in bringing about student success. Our students and graduates go on to use these approaches themselves in their work experience and employment.

Through Te Atakura teaching and learning approaches, UCOL kaiako/teachers develop their professional practice by firmly placing tauira/students, who they are and what they bring, at the centre of a relationship-based learning environment with manaakitanga (support and respect).

Day to day, UCOL’s Te Atakura Coaches support our kaiako to adopt a practical approach to ako (teaching and learning), centred on creating whanaungatanga (a family-like setting in learning situations).

With Te Atakura in place at UCOL, there is a sense of kotahitanga (unity and shared purpose) about the place. Tauira and kaiako share an understanding of what is required for successful completion of study, and both know that success is the priority. Wānanga (rich, dynamic sharing of knowledge) is encouraged and mana motuhake (high expectations) exist and are encouraged. Class identities are created and tauira are challenged to reach their potential.

SOUND GOOD? WE THINK SO. TE ATAKURA GIVES US NEW PLACES TO LOOK FOR ANSWERS, NEW WAYS TO EVALUATE INFORMATION, AND NEW CLASSROOM PRACTICES; OUR STORY HAS BEGUN. HE WAKA EKE NOA.
Exercise and Sports Science lecturer Hayden Pritchard combines his research into strength and physical conditioning with his love of powerlifting. Hayden has an extensive background in Raw Powerlifting, winning two Oceania titles and competing at two World Championships.

He is also certified as an Australian Weightlifting Federation (AWF) Club Weightlifting/Sports Power Coach Level 1, which he says benefits both his research and his students.

“I’ve improved my ability to teach students the proper techniques and exercise progressions to learn the Olympic Lifts.”

Hayden is a leading researcher at UCOL, with a number of his articles being published in international journals. He has presented at international conferences, and his work is also regularly cited in others’ research.

“I am committed to understanding the science behind strength, and one reason that my students relate well to my teaching is because they see me training as well as researching in the areas that I teach.”

Inspired by Hayden’s strengths, UCOL has a Barbell Club run by Hayden for the Bachelor of Exercise and Sports Science students.

“The group meets twice a week and runs barbell training sessions at our gym on campus. It’s great to see our students so motivated and putting into practice what they have learned.”

ZACH MEADS
COOKERY & BAKING GRADUATE

Coming from a family where food is a major part of daily life, Zach Meads always had an interest in cooking.

His journey to become a chef has seen him pathway through UCOL’s Cookery, Baking, and Hospitality programmes, from the secondary school offerings up to Level 5.

“I can vouch that UCOL’s teaching style and all the support they give makes it the perfect place to study,” says Zach.

While at UCOL, Zach achieved great success in regional and national cooking competitions. Highlights included being part of the gold medal-winning team at the 2015 Nestlé Toque d’Or, and being named Commis Chef of the Year at the 2017 New Zealand Hospitality Championships.

“Competing is definitely a passion of mine. I like pushing myself, and it’s a different experience to cooking in a restaurant. It’s a lot of fun, and it’s good to be able to show your passion off to other people outside of a restaurant.”

Outside of studying and competing, Zach put his skills to good use by working part time at one of Manawatu’s top restaurants, Amayjen.

In the future Zach would love to travel, learn and experience other countries’ cuisines. “I want to experience the industry and work hard, but ultimately I dream of starting my own restaurant.”

Zach is now living in Auckland and working as Commis Chef at The Sugar Club, Sky City. Zach recently travelled to Singapore as part of the NZ Chefs High Performance Squad.

“I CAN VOUCH THAT UCOL’S TEACHING STYLE AND ALL THE SUPPORT THEY GIVE MAKES IT THE PERFECT PLACE TO STUDY,”
Learning from the ground up was a great way to develop the skills that would lead Andy to become a lecturer in the New Zealand Diploma of Creativity (Furniture Design) at UCOL. Starting out working as an apprentice on the tools gave Andy an appreciation of the work that needed to be done.

He decided to share his knowledge and passion and joined UCOL. Having had real experience and working in industry Andy wanted to ensure that his students get out of the classroom “When working with wood, it’s not enough to have it ready to work on in the classroom, I want them to see how it’s milled, they need to hear it, see it, smell it”

“This is about more than designing and making a functional piece of furniture, this is about taking a slab of wood and turning it into someone’s prized possession, it’s definitely an art”

SHREYA GUPTA
BACHELOR OF APPLIED SCIENCE (MEDICAL IMAGING TECHNOLOGY) GRADUATE

Shreya moved to New Zealand from India at the age of 17 to pursue higher education.

After completing a Diploma in Technology (Science) at WINTEC, Shreya enrolled in UCOL’s Bachelor of Applied Science (Medical Imaging Technology).

“I have always been interested in Science and I love meeting new people, talking to them and caring for them. I am very empathetic and passionate and thought this course will be perfect. I would like to travel too which I can with this career. Also, there is a lot of room to grow and develop.”

“I chose UCOL because I loved the layout of the programme. We could do our academic work and placement in blocks rather than have three days academic and two days placement in a week. This meant that I could stay in one place for longer and be more financially stable.”

While the programme proved to be challenging, Shreya says the support she received from her tutors, peers and fellow students helped her get through. Even though she left her family behind in India, she felt she gained a new family while studying.

During her final year at UCOL, Shreya had the privilege of being the Master of Ceremonies for UCOL’s first ever Diwali celebration. She returned the following year to host the Flavour of Cultures festival.

Shreya is now loving working as a Radiographer at Whakatane Hospital. The job is giving her more training in Computerised Tomography (CT), with the goal of her one day to becoming a Sonographer.
With over 100 programmes of study on offer and new programmes being developed each year, we offer something for everyone.
We offer certificate, diploma and degrees as well as a range of postgraduate qualifications.

Each qualification level allows you to achieve different skills and knowledge. Some of our lower-level qualifications lead into a higher-level qualification.

CERTIFICATES
LEVELS 1 -5

DIPLOMAS
LEVELS 5 -6

DEGREES AND GRADUATE STUDY
LEVEL 7

POSTGRADUATE
LEVEL 8

MASTERS
LEVEL 9

WE ARE HERE TO HELP

There are a number of ways to enter study at UCOL.

The next few pages give you a guide to the programmes we have on offer, entry criteria and study pathways. If you have any questions along the way, we are here to help. Give our friendly student advisors a call on 0800 GO UCOL. Visit ucol.ac.nz for the most detailed and up-to-date information about the programme you are interested in studying or drop in and see us at one of our information centres.

PALMERSTON NORTH CAMPUS
Corner of King and Princess Streets, Palmerston North

WHANGANUI CAMPUS
16 Rutland Street, Whanganui

WAIRARAPA CAMPUS
143 – 159 Chapel Street, Masterton

HOROWHENUA CAMPUS
160 Oxford Street, Levin
### IMPORTANT THINGS TO NOTE

- Some programmes may have specific/additional entry requirements. Or you may also need to provide other supporting documentation such as a Health Declaration. These are listed underneath the relevant programmes.

### A BASIC GUIDE TO ENTRY CRITERIA

Below is a basic guide to the academic entry requirements for each of the qualification levels we provide.

<table>
<thead>
<tr>
<th>YOU COULD STUDY OUR</th>
<th>IF YOU HAVE...</th>
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</thead>
<tbody>
<tr>
<td><strong>IN-SCHOOL STUDY OPTIONS</strong></td>
<td>These programmes are open entry, no entry criteria apply.</td>
</tr>
<tr>
<td><strong>LEVEL 1-2 FOUNDATION PROGRAMMES</strong></td>
<td>These programmes are open entry, no entry criteria apply.</td>
</tr>
<tr>
<td><strong>LEVEL 3 CERTIFICATES PROGRAMMES</strong></td>
<td>NCEA Level 1 or equivalent academic achievement or over 20 years of age with the required skills.</td>
</tr>
<tr>
<td><strong>LEVEL 4 CERTIFICATE PROGRAMMES</strong></td>
<td>NCEA Level 2 or equivalent academic achievement or over 20 years of age with the required skills.</td>
</tr>
<tr>
<td><strong>LEVEL 5 CERTIFICATE PROGRAMMES</strong></td>
<td>NCEA Level 3 or equivalent academic achievement or over 20 years of age with the required skills.</td>
</tr>
<tr>
<td><strong>LEVEL 5 &amp; 6 DIPLOMA PROGRAMMES</strong></td>
<td>NCEA Level 3 or equivalent academic achievement or over 20 years of age with the required skills.</td>
</tr>
<tr>
<td><strong>LEVEL 7 BACHELOR DEGREE PROGRAMMES</strong></td>
<td>University Entrance or equivalent academic achievement or over 20 years of age with the required skills.</td>
</tr>
<tr>
<td><strong>LEVEL 7 - 9 GRADUATE DIPLOMAS, POSTGRADUATE &amp; MASTERS PROGRAMMES</strong></td>
<td>A Bachelor’s degree/post graduate diploma or relevant qualification.</td>
</tr>
</tbody>
</table>

Please visit [UCOL.AC.NZ](http://UCOL.AC.NZ) for the most detailed and up-to-date entry requirements for the programme you are interested in studying.
A GUIDE TO OUR PROGRAMME PAGES

A few notes to help you find all the information you need on our programme pages.

**PROGRAMME LEVEL**
These indicate what level the programme is. You can use this level to refer to the basic guide to entry criteria on page 21.

**STUDY PATHWAYS**
These diagrams show you how some of our lower-level programmes can pathway into a higher-level programme.

**VOCATIONAL PATHWAYS**
Our programmes are colour coded according to vocational pathways.
- PRIMARY INDUSTRIES
- SERVICES INDUSTRIES
- SOCIAL & COMMUNITY SERVICES
- CREATIVE INDUSTRIES
- MANUFACTURING & TECHNOLOGY
- CONSTRUCTION & INFRASTRUCTURE

**SECTION HEADERS**
These tabs will help identify which programme category you are in.

**SPECIFIC ENTRY CRITERIA**
Any specific entry criteria additional to those in the basic guide are noted underneath or alongside the relevant programmes.
This is intended as a general guide only. Some of the Programmes included may be subject to change, please visit ucol.ac.nz for the most up-to-date information.
A GUIDE TO OUR PROGRAMMES

Enter the world of hair and beauty with our range of certificates and diplomas.

BEAUTY & HAIRDRESSING
STUDY
BEAUTY

NEW ZEALAND CERTIFICATE IN BEAUTY THERAPY
LEVEL 4
Duration: 1 year, full-time
Start: February
Location: Palmerston North, Whanganui, Wairarapa & Horowhenua

A day in the life of a beauty therapist involves helping clients look and feel good. The environment is warm, cosy and relaxing, and your clients look forward to seeing you. To make your start with a rewarding career in beauty, study UCOL's New Zealand Certificate in Beauty Therapy.

You'll gain the skills and knowledge to analyse, plan and provide a broad range of beauty services. This qualification is intended for learners who have little or no prior learning or experience in the field.

Practical experience
Regular client days are incorporated into the learning process at one of UCOL's Beauty Clinics in Palmerston North, Whanganui or Wairarapa, providing you with real industry experience, and honing your professionalism, relationship building skills and teamwork.

Specific Entry Requirements: Successful achievement of the following (or equivalent):
- National Certificate in Beauty Services (Cosmetology) and National Certificate in Beauty Services (Beautician) or Certificate in Beauty Services

OTHER BEAUTY PROGRAMMES

NEW ZEALAND CERTIFICATE IN NAIL TECHNOLOGY
LEVEL 4
Duration: 1 year, full-time
Start: February
Location: Palmerston North & Wairarapa

This programme covers a range of nail services at a professional level within beauty therapy. This includes learning how to perform manicures, pedicures, acrylic and gel nail application, nail sculpture and 3D nail art to a professional standard. You’ll get to practice these skills on real clients at UCOL’s purpose-built nail salon.

NEW ZEALAND DIPLOMA IN BEAUTY THERAPY
LEVEL 5
Duration: 1 year, full-time
Start: February
Location: Palmerston North, Whanganui & Wairarapa

Specific Entry Requirements: Successful achievement of the following (or equivalent):
- National Certificate in Beauty Services (Cosmetology) and National Certificate in Beauty Services (Beautician) or Certificate in Beauty Services

This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
This programme aims to prepare students to perform salon and client services that contribute to the effective operation of a hairdressing salon.

Expand your knowledge and skills in the areas of hairdressing and commercial salon operations. Learn a variety of services including how to perform client consultations and complex styling tasks, including blow waving, fingerwaving, setting and long hair-ups. You will also learn foundation scissor and razor cutting services, colouring services and assisting colleagues with a range of chemical reformation services, including application and neutralising.

Practical experience is gained by performing services for the public under the support of your lecturer in our fully equipped hairdressing salons.

This programme is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
Become a leader in your field with our work focussed programmes in business & administration. Study areas include:

Business • Business Online
Business Administration
STUDY BUSINESS

STUDY PATHWAYS

New Zealand Certificate in Business (Introduction to Team Leadership) LEVEL 3

New Zealand Certificate in Business (Small Business) LEVEL 4

New Zealand Certificate in Project Management LEVEL 4

New Zealand Certificate in Business (First Line Management) LEVEL 4

New Zealand Diploma in Business (Accounting) LEVEL 5

New Zealand Diploma in Business (Leadership & Management) LEVEL 5

New Zealand Diploma in Business (Administration and Technology) LEVEL 5

Bachelor of Applied Management LEVEL 7

Graduate Diploma in Accounting LEVEL 7

Graduate Diploma in Operations and Production Management LEVEL 7

Graduate Diploma in Project Management LEVEL 7

Graduate Diploma in Business Information Systems LEVEL 7
GRADUATE DIPLOMA IN OPERATIONS AND PRODUCTION MANAGEMENT

LEVEL 7
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North

This programme covers business sustainability, supply chain management, resource and capacity planning, quality management, and general business and project management. Learn how to most efficiently allocate resources and gain the skills needed to analyse, oversee and improve the processes and logistics required for a profitable production company.

GRADUATE DIPLOMA IN ACCOUNTING

LEVEL 7
Duration: 1 year, full-time
Start: July
Location: Palmerston North

Gain the expertise to be able to manage financial information and the skills to create and implement financial strategies. This programme covers financial accounting, management accounting and taxation in New Zealand. You will also have the opportunity to gain real-world experience by working with a local business/organisation on an industry project.

GRADUATE DIPLOMA IN PROJECT MANAGEMENT

LEVEL 7
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North

Learn the theory and practical applications of strategic management, human resource management, leadership, project management, change management, business analytics and intelligence, and organisational behaviour. Gain real-world experience by working with a local business/organisation on a project.

GRADUATE DIPLOMA IN BUSINESS INFORMATION SYSTEMS

LEVEL 7
Duration: 1 year, full-time
Start: Feb./July
Location: Palmerston North

Gain the skills to deliver valuable insights to business owners and managers by analysing the use of information and communication technologies. In this programme you will develop skills in the analysis, design, development and management of business information systems.
Are you a manager or team leader wanting to improve your team’s performance? Or are you looking to gain new business related skills?

UCOL’s online learning platform, TANZ eCampus is designed to offer flexible study options for busy lifestyles.

You choose when to study
• Courses start at regular intervals throughout the year.

Easy to use online learning environment
• Access to course information
• Upload assignments
• All you need is a computer/laptop and access to Internet to get started

Great support
• Chat to other students through the private forum
• A personal advisor will help you achieve your study goals.

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NEW ZEALAND CERTIFICATE IN BUSINESS (INTRODUCTION TO TEAM LEADERSHIP)
LEVEL 3
Duration: 12 weeks per course (study at your own pace).
Start: Monthly intakes
Location: Online with TANZ eCampus
Gain the skills and knowledge required as a first line manager to work with your teams to achieve organisational goals.

---

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT)
LEVEL 4
Duration: 10 weeks per course (study at your own pace).
Start: Monthly intakes
Location: Online with TANZ eCampus
Gain the skills and knowledge required as a first line manager to work with your teams to achieve organisational goals.

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NEW ZEALAND CERTIFICATE IN PROJECT MANAGEMENT
LEVEL 4
Duration: 10 weeks per course (study at your own pace).
Start: Monthly intakes
Location: Online with TANZ eCampus
Develop valuable project management skills in order to manage projects on time and within budget.

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OTHER PROGRAMMES AVAILABLE ON TANZ ECAMPUS

→ New Zealand Certificate in Business (Administration and Technology) Level 3
→ New Zealand Certificate in Business (Administration and Technology) Level 4
→ New Zealand Diploma in Business (with strands in Accounting, Leadership and Management, Administration and Technology) Level 5
→ Selected courses from Bachelor of Applied Management

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* The accounting focus will qualify you to gain the Chartered Accountants Australia New Zealand (CAANZ) Accounting Technician (AT) designation.
NEW ZEALAND CERTIFICATE IN BUSINESS (ADMINISTRATION AND TECHNOLOGY)  
LEVEL 3  
Duration: 19 weeks, full-time  
Start: February & July  
Location: Palmerston North & Online with TANZ eCampus. Whanganui & HLC Levin (February Intake Only)  
Gain the skills and knowledge required to contribute to the productivity and efficiency of an office. Develop technical and administrative skills that can contribute to improving performance and productivity.

NEW ZEALAND CERTIFICATE IN BUSINESS (ADMINISTRATION AND TECHNOLOGY)  
LEVEL 4  
Duration: 19 weeks, full-time  
Start: July  
Location: Palmerston North, Whanganui, HLC Levin & Online with TANZ eCampus  
Broaden your technical and administrative skills and knowledge to further contribute to the productivity and efficiency of an office.
Gain practical skills from industry trained chefs in our training kitchen & restaurants.
NEW ZEALAND DIPLOMA IN COOKERY [ADVANCED]
LEVEL 5
Duration: 1 year, full-time
Start: February  Location: Palmerston North & Whanganui

This one year culinary arts programme will advance your skills in professional cookery, planning, developing and costing menus, managing staff allocations and restaurant supervision.
Our students learn from industry-experienced professionals and gain practical experience in our commercial kitchens and restaurants in Palmerston North and Whanganui.

Specific Entry Requirements: Successful completion of New Zealand Certificate in Cookery (Level 4) or equivalent qualification and/or experience.

NEW ZEALAND CERTIFICATE IN BAKING
LEVEL 3
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North. Whanganui & Wairarapa [July intake only]

An intensive bakery course that covers the basics of baking and pastry production including how to make breads and dough, pastry products, cakes and sponges, and bakery small goods. Students will also learn how to produce commercial volumes to be sold in retail shops or restaurants. This programme combines practical hands-on experience backed up with theory thanks to our industry experienced chefs and facilities such as our on-site commercial kitchens.

NEW ZEALAND CERTIFICATE IN COOKERY
LEVEL 4
Duration: 1 year, full-time
Start: February & August
Location: Palmerston North. Whanganui, Wairarapa & HLC Levin [Feb intake only]

Develop your creativity in the kitchen and get hands-on work experience in our training restaurants. This programme covers cold larder dishes, complex preparation and presentation techniques, hot dishes and a range of patisserie and desserts. Combine practical cooking skills with knowledge on how a professional kitchen is run.

STUDY PATHWAYS

New Zealand Certificate in Baking
LEVEL 3

New Zealand Certificate in Cookery
LEVEL 4

New Zealand Diploma in Cookery (Advanced)
LEVEL 5

This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
NEW ZEALAND CERTIFICATE IN FOOD AND BEVERAGE SERVICE
LEVEL 3
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North, Whanganui & HLC Levin (Feb intake only)

Learn the essentials of working in hospitality. Prepare and serve the types of food and beverages offered at cafés and functions, and develop professional communication skills.

Gain supervisory skills for a broad range of food and beverage outlets along with real-world experience at events and functions. Learn how to interact with colleagues and customers so you can provide a memorable, high-quality dining experience. The programme covers operational restaurant and beverage services and hospitality service standards.

Specific Entry Requirements: Applicants should have completed the New Zealand Certificate in Food and Beverage Service (Level 3) with strands in Café Services and Functions Services, or an equivalent Level 3 qualification in hospitality.

NEW ZEALAND CERTIFICATE IN FOOD AND BEVERAGE SERVICE
LEVEL 4
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North, Whanganui & HLC Levin (July intake only)

STUDY PATHWAYS
New Zealand Certificate in Food and Beverage Service
LEVEL 3
New Zealand Certificate in Food and Beverage Service
LEVEL 4

This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
NEW ZEALAND CERTIFICATE IN FOOD AND BEVERAGE SERVICE
LEVEL 4
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North, Whanganui & HLC Levin (July intake only)

Gain skills that you can take with you anywhere in the world, with our suite of creative programmes. Study areas include:

Design and Arts • Photography
Interior Design • Music
STUDY

DESIGN & ARTS

STUDY PATHWAYS

New Zealand Certificate in Arts & Design
LEVEL 3

New Zealand Certificate in Arts & Design
LEVEL 4

Bachelor of Design & Arts
LEVEL 7

Bachelor of Creative Media
LEVEL 7

Postgraduate Diploma in Design
LEVEL 8

Master of Design
LEVEL 9

POSTGRADUATE STUDY OPTIONS

MASTER OF DESIGN
LEVEL 9
Duration: 18 months, full-time
Start: February
Location: Whanganui
Take your passion for design to the next level with our Masters of Design degree. Our highly-skilled lecturers will deliver the art/design theory and original academic/applied research required for you to create advanced projects of your choice in either time-based/print-based design, object design/visual arts or fashion/textile design.

POSTGRADUATE DIPLOMA IN DESIGN
LEVEL 8
Duration: 1 year, full-time
Start: February
Location: Whanganui
An exciting year of independent and facilitated study focussing on either time-based/print-based design, object design/visual arts or fashion/textile design. Based on both lecturer facilitated and self-directed research projects.

BACHELOR OF DESIGN AND ARTS
With Majors in Visual Arts, Textiles/Fashion Design & Design Media
LEVEL 7
Duration: 3 years, full-time or part-time study options available
Start: February & July  Location: Whanganui

The Bachelor of Design and Arts embodies the idea that artists and designers of all kinds benefit equally from both collaborative and individual learning environments. For this reason this programme brings design and art disciplines together to benefit from the creative energy that results from collaborative learning; whilst also allowing students to choose a specialist major area of study in which to focus their attention.

This programme provides the opportunity to gain the skills not only to create successful design and art works, but also to market these concepts and products, communicate successfully and understand the importance of self-promise for success. Learn from our lecturers who are also practising artists, designers and educators, passionate about inspiring creativity.

Intern projects, drawing, art/design labs, history and theory professional practice make up this programme with a strong focus on ‘hands on making’ experiences through studio-based work. Students are able to specialise in their own area of interest, choosing a major area of study which could include:
Create the unexpected and ignite your creativity. Equip yourself with the knowledge, skills and competencies for working in the creative industries with UCOL’s Bachelor of Creative Media. This course allows you to get truly industry ready, by working with real clients through the “workhub” in your third year. Through the workhub, you will gain 380 hours of work experience, learning how to create meaningful outcomes for the clients in the workplace.

In the Bachelor of Creative Media, you can specialise in:

• 3D Animation
• Design
• Photography
• Illustration
• Video/Film making

**ENTRY REQUIREMENTS**

Some of our arts & design programmes may require submission of a portfolio of work.

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**NEW ZEALAND CERTIFICATE IN ARTS AND DESIGN**

**LEVEL 3**

**Duration:** 19 weeks, full-time
**Start:** February
**Location:** Palmerston North & Whanganui

A basic grounding in a range of design and arts media. A great stair-casing programme for entry into higher level art and design qualifications.

**NEW ZEALAND CERTIFICATE IN ARTS AND DESIGN**

**LEVEL 4**

**Duration:** 19 weeks, full-time
**Start:** July
**Location:** Palmerston North & Whanganui

A hands on, studio-based programme which allows you to explore & expand your skills in a range of visual arts, fashion/textiles and digital design mediums.

**NEW ZEALAND DIPLOMA IN ARTS AND DESIGN**

**LEVEL 5**

**Duration:** 1 year, full-time or part-time study options available
**Start:** February & July
**Location:** Whanganui

UCOL’s Diploma in Arts and Design is built around the vibrant ‘Glass Arts’ industry and is suited to those who wish to focus their artistic study in the areas of both hot glass and kiln-based glass.
NEW ZEALAND DIPLOMA IN PHOTOGRAPHY
LEVEL 6
Duration: 1 year, full-time or part-time study options available
Start: February  Location: Palmerston North

Focussing on the exciting diversity of contemporary professional photography, this programme provides the opportunity to develop advanced knowledge in solving visual problems through idea generation, composition, lighting and using various equipment.

We’ll introduce you to a range of photographic ideas from fashion and advertising through to wedding and portrait, product and still life, documentary and video, architecture and food. Build your industry portfolio and develop your creative talent in a practical, career focussed way.

UCOL brings you strong links with the photographic industry and opportunities to showcase your work on a local, national and global stage. UCOL Photography students have attained unprecedented success at the NZIPP Iris Professional Photography Awards, achieving New Zealand Student of the Year for twelve consecutive years, New Zealand Tertiary Institution of the Year for eight consecutive years and winner of the Canon Eyecon Award for six consecutive years.

Past students have gone on to craft successful careers in areas of fashion, wedding, portrait, newspaper and architecture, here and abroad.

Specific Entry Requirements: Students must have successfully completed the New Zealand Diploma in Photography (Level 5).
STUDY

MUSIC

STUDY PATHWAYS

New Zealand Certificate in Music
LEVEL 4

New Zealand Diploma in Creativity (Music)
LEVEL 5

NEW ZEALAND CERTIFICATE IN MUSIC
LEVEL 4
Duration: 1 year, full-time
Start: February
Location: Palmerston North & Whanganui

Develop your individual and band performance across many popular music styles. Gain skills in live sound and recording, theory, song writing/composition and music management.

Specific Entry Requirements: You must be able to play a musical instrument and/or sing confidently and competently in front of others.

NEW ZEALAND DIPLOMA IN CREATIVITY (MUSIC)
LEVEL 5
Duration: 1 year, full-time
Start: February
Location: Palmerston North

Take your skills and understanding of music performance to the next level. Gain skills and knowledge to effectively apply creative processes across a range of musical vocations and disciplines.

Specific Entry Requirements: Applicants may be required to audition.

CREATIVE SHORT COURSES

We are excited to offer a variety of creative short courses. For up-to-date information and start dates please visit ucol.ac.nz

CERTIFICATE IN INTRODUCTORY PHOTOGRAPHY
LEVEL 5
Duration: 10 weeks
Location: Palmerston North & Whanganui

CERTIFICATE IN INTRODUCTION TO VIDEO CREATION
LEVEL 5
Duration: 10 weeks
Location: Palmerston North

This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
If you have a passion for teaching and enjoy working with people, we can help you reach your career goals. Study areas include:

Adult Education • Early Childhood Education
NEW ZEALAND CERTIFICATE IN ADULT LITERACY & NUMERACY EDUCATION (VOCATIONAL/WORKPLACE)
LEVEL 5
Duration: 30 weeks, part-time
Start: Monthly intakes
Location: Online via Tanz eCampus
This is a professional qualification for adult literacy and numeracy educator competence. It is ideal for adult educators who are looking to acquire the skills and strategies to embed literacy and numeracy in their training or education programmes.
Entry Requirements: During your studies you need to ensure you have access to learners so you can deliver your sessions and an observation can be completed, as part of the assessment requirements. You must be working with learners in a post-secondary environment and must meet the requirements of the Children's Act 2014.

NEW ZEALAND CERTIFICATE IN EARLY CHILDHOOD EDUCATION AND CARE
LEVEL 4
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North, Wairarapa & Horowhenua (July intake only)
Further enhance your skills and knowledge in all aspects of early childhood education. This programme covers: learning and development theories, culture and identity, professional and ethical principles and practices and an early childhood practicum.

NEW ZEALAND DIPLOMA IN EARLY CHILDHOOD EDUCATION AND CARE
LEVEL 5
Duration: 1 year, full-time (one day a week on campus)
Start: February & July
Location: Palmerston North, Whanganui
Learn the skills to work in the early childhood sector, working professionally and collaboratively to provide education and care of infants, toddlers and young children. This course has been developed in partnership with Iwi to ensure inclusion of local cultural practices that include history, stories and knowledge that can be shared confidently with tamariki. It also involves practical and theory based learning.

ENTRY REQUIREMENTS
Our early childhood programmes require special criteria such as a police check and declaration of any previous criminal convictions.
HEALTH & SCIENCES

Our Health & Science study areas include:

- Nursing
- Health
- Medical Imaging
- Applied Science
- Exercise & Sport
- Vet Nursing & Animal Care
STUDY PATHWAYS

New Zealand Certificate in Study and Career Preparation (Health Pathway)
LEVEL 3

New Zealand Certificate in Study and Career Preparation (Nursing Pathway)
LEVEL 4

New Zealand Diploma in Enrolled Nursing
LEVEL 5

Bachelor of Nursing
LEVEL 7

NEW ZEALAND CERTIFICATE IN STUDY & CAREER PREPARATION (HEALTH PATHWAY)
LEVEL 3
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North & Whanganui
This programme covers a variety of subjects that will equip you with academic skills for higher-level study in Health Science. Successful completion leads to the New Zealand Certificate in Study and Career Preparation (Nursing Pathway).

NEW ZEALAND CERTIFICATE IN STUDY & CAREER PREPARATION (NURSING PATHWAY)
LEVEL 4
Duration: 19 weeks, full-time
Start: February & July
Location: Palmerston North & Whanganui. Wairarapa (July intake only)
Prepare to study at diploma and degree level in the Health Sciences, including Nursing.

BACHELOR OF NURSING
LEVEL 7
Duration: 3 years, full-time
Start: February & July
Location: Palmerston North & Whanganui. Wairarapa (Feb intake only)

UCOL’s Bachelor of Nursing provides learning opportunities to enable you to become a NZ Registered Nurse, providing competent, comprehensive nursing care.

It’s the personal approach from our industry experienced lecturers that sets us apart and gives UCOL’s Bachelor of Nursing graduates an excellent professional reputation both here and overseas.

Each student is assigned with their own personal tutor to guide them right through their nursing journey. Supporting students through the curriculum, which includes up to 160 hours of clinical placements in the first year. Later in the programme these clinical experiences will include primary health care, medical and surgical, and mental health settings.

For over 30 years, UCOL’s Nurse Education Team has ensured industry relevant education to prepare graduates for a professional career as a registered nurse.

ENTRY REQUIREMENTS
Some of our nursing & health programmes require specific entry criteria such as a police check, declaration of any previous criminal convictions and a health declaration form.
NEW ZEALAND DIPLOMA IN ENROLLED NURSING
LEVEL 5
Duration: 18 months, full-time
Start: February
Location: Whanganui
This programme prepares students to become an enrolled nurse through a combination of theoretical knowledge and practical experience. Successful graduates are eligible for registration through NCNZ and provide nursing care under the direction and delegation of a NZ Registered Nurse or other registered health practitioner in a range of healthcare settings.

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING (SOCIAL & COMMUNITY SERVICES) with a strand in Mental Health and Addiction Support
LEVEL 4
Duration: 1 year, full-time
Start: February
Location: Whanganui
Develop the knowledge and skills to support people with mental health and addiction issues. Learn how to build respectful relationships with people, family or whānau in a mental health and addiction setting.

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING
With a strand in Support Work
LEVEL 3
Duration: 22 weeks, full-time
Start: January & July
Location: Palmerston North. HLC Levin [Jan intake only]
Are you a people person dedicated to the care of others? Gain the skills to become a support worker in a health and wellbeing setting. Employers in aged residential, acute, primary and rehabilitative care need health assistants with a professional skill set.
The programme covers:
• recognition and response to signs of vulnerability and abuse
• ethical and professional behaviour
• person-centred support to maximise independence
• recognition and response to change.
### New Zealand Diploma in Applied Science - Level 6

**Duration:** 1 year, full-time  
**Start:** February & July  
**Location:** Palmerston North  

Gain the skills required to be able to work with supervision in entry-level positions in science and technology-related fields including manufacturing and regulatory industries, field work, research and development.

**Specific Entry Requirements:**  
- New Zealand Certificate in Applied Science (Level 5) or an equivalent Level 5 Science qualification.

### New Zealand Diploma in Applied Science - Level 5

**Duration:** 1 year, full-time  
**Start:** February & July  
**Location:** Palmerston North  

Gain the skills required to be able to work with supervision in entry-level positions in science and technology-related fields including manufacturing and regulatory industries, field work, research and development.

**Specific Entry Requirements:**  
- New Zealand Diploma in Applied Science (Level 4) or an equivalent Level 4 Science qualification.

### New Zealand Certificate in Study and Career Preparation (MIT Pathway) - Level 4

**Duration:** 19 weeks, full-time  
**Start:** July  
**Location:** Palmerston North  

This programme is aimed at those who are aspiring to study medical imaging at a tertiary level, but don’t have the entry requirements.

**Note:** This course does not guarantee automatic admission to MIT Bachelor Degree.

### Bachelor of Applied Science (Medical Imaging Technology) - Level 7

**Duration:** 3 years, full-time  
**Start:** January  
**Location:** Palmerston North  

Applications close 1st October

Community-based and industry-focussed, this programme combines a practical hands-on approach with laboratory and classroom teaching and clinical learning. This approach ensures you get every opportunity to gain and apply the necessary skills, knowledge and techniques to grow as a medical imaging professional.

This programme has a significant practicum component of 2400 hours, split across three years of the degree - 600 hours in each of the first two years and 1200 hours in the third year. The practicums are conducted in a variety of settings including public & private radiology providers across the North Island. Students may be required to gain experience at more than one clinical department.

**Specific Entry Requirements:**  
- University entrance requirements comprise NCEA Level 3 - 180 credits, 60 of which are at Level 3 or above. Three subjects at Level 3 or above made up of 14 credits each in three approved subjects in each of: English or an approved Literacy subject, Science or Mathematics (preferably Physics or Mathematics) and one other subject from the list of approved subjects (preference given to Physics, Biology, Chemistry and Mathematics). Applicants must declare any previous criminal convictions, authorise UCOL to obtain a background check and complete a UCOL health declaration form.
Gain the knowledge and skills to have an impact on diabetes prevention, strength and conditioning training for athletes and community physical activity. This programme has a total of 580 hours of practical hours over the three year degree, giving you hands on experience before you graduate.

This course is designed to give you a taste of the 3 majors in the first two years, before you choose your major in the third year. Choose between majoring physical health and wellness, strength and conditioning and sport and recreation management.

Successful graduates could go into jobs including corporate wellness, physical health coordinator, sports performance trainer, strength and conditioning coaching and more.

Specific Entry Requirements: A police check and declaration of any previous criminal convictions is required. Students must hold a current Comprehensive First Aid Certificate, or have gained that certificate prior to the second semester of the programme.
STUDY

VET NURSING & ANIMAL CARE

NEW ZEALAND DIPLOMA IN VETERINARY NURSING
LEVEL 6
Duration: 1 year, full-time  Start: February & July
Location: Palmerston North

Prepare for a hands-on, satisfying career as a veterinary nursing professional.

Gain the technical veterinary nursing skills for a clinic environment and the ability to manage patients and clients and follow protocols in all aspects of a clinical veterinary practice. Learn to care for all kinds of companion animals, work as a team with other professionals and solve problems.

The programme covers anaesthesia and surgery, diagnostics, medical nursing and management of veterinary nursing services.

Specific Entry Requirements: New Zealand Certificate in Animal Technology with Veterinary Nursing Assistant Strand or equivalent.

STUDY PATHWAYS

NEW ZEALAND CERTIFICATE IN ANIMAL TECHNOLOGY
(Companion Animals)
LEVEL 5

Duration: 1 year, full-time  Start: February & July
Location: Palmerston North & Wairarapa

Gain the skills, knowledge and experience required to maintain the welfare of companion animals such as cats, dogs, companion birds and rabbits.

ENTRY REQUIREMENTS
Some of our animal health programmes require specific entry criteria such as such as a police check, declaration of any previous criminal convictions and a health declaration form including tetanus status.

NEW ZEALAND CERTIFICATE IN ANIMAL CARE
(Companion Animals)
LEVEL 3
Duration: 20 weeks, full-time
Start: February & July
Location: Palmerston North & Wairarapa

NEW ZEALAND CERTIFICATE IN ANIMAL TECHNOLOGY
(VETERINARY NURSING ASSISTANT)
LEVEL 5
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North

Discover the rich rewards of working with animals. Upon successful completion, you will be able to provide assistance to veterinarians and veterinary nurses in a companion animal practice, or continue your studies with the New Zealand Diploma in Vet Nursing Level 6.

Specific Entry Requirements: Applicants are required to demonstrate previous experience working with animals in a CV or a separate written attestation.

*See page 46 for programme details
INFORMATION TECHNOLOGY

Gain practical hands-on experience using industry-leading technologies
UCOL’s Bachelor of Information and Communications Technology begins with a broad foundation in essential ICT skills and technologies and progresses toward a number of specialist areas including software engineering, systems analysis, databases, web development, networks installation, and project management.

This three-year degree is industry aligned learning at its best. It includes a final project or internship, which brings together and showcases the skills you have developed and also allows you to push the boundaries by providing innovative solutions to real-world requirements. UCOL’s Bachelor of Information and Communications Technology graduates are uniquely qualified, highly skilled, and have strong industry experience.
GRADUATE DIPLOMA IN ICT (COMPUTER NETWORKS)

LEVEL 7
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North

Enhance your knowledge base and gain industry-needed skills through advanced study of the following areas:
• Network design
• Network services
• Cisco
• Systems administration
• Managerial and professional practice

GRADUATE DIPLOMA IN ICT (SOFTWARE DEVELOPMENT)

LEVEL 7
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North

Enhance your knowledge base and gain industry-needed skills through advanced study of the following areas:
• Software Engineering
• Java Mobile
• Web Programming
• Advanced Database Concepts
• Project Management
• Professional Practice

NEW ZEALAND CERTIFICATE IN IT ESSENTIALS

LEVEL 4
Duration: 19 weeks, full-time or study online at your own pace
Start: February & July
Location: Palmerston North & online with TANZ eCampus

Gain foundation skills in core ICT subject areas including: database and information management, multimedia, web design and development, programming, software design and development, and operating systems, hardware, and networking.

This programme has a practical, hands-on focus which enables students to demonstrate their skills and develop expertise in one of the world’s largest and fastest growing industries.

NEW ZEALAND DIPLOMA IN IT TECHNICAL SUPPORT

LEVEL 5
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North

Gain fundamental skills across a broad range of core ICT areas including: business information systems, computer hardware, networking and security, system support and troubleshooting, programming, web and database technologies, and systems analysis.

This programme has a practical, hands-on focus which enables students to demonstrate their IT and technical support skills and develop frontline support expertise in one of the world’s largest and fastest growing industries.
TRADES

Our Trades study areas include:
Automotive • Electrical • Engineering
Carpentry & Joinery • Construction & Architecture • Furniture Design
Infrastructure Works • Security
STUDY AUTOMOTIVE

NEW ZEALAND CERTIFICATE IN AUTOMOTIVE ENGINEERING
LEVEL 3
Duration: 1 year, full-time
Start: February & July
Location: Palmerston North, Whanganui & Wairarapa (February intake only)

Gain the essential skills needed for an entry level position in mechanical engineering, construction, manufacturing or fabrication.

The course will provide you with the skills employers are seeking, including workplace health and safety, workplace communication and the ability to perform a defined range of engineering tasks.

NEW ZEALAND CERTIFICATE IN COLLISION REPAIR AND AUTOMOTIVE REFINISHING
LEVEL 3
1 year, full-time
Start: February & July
Location: Palmerston North

This automotive programme covers collision repair and refinishing.

Students benefit from our Panel and Paint Spray room and Panel and Paint Workshop. Successful graduates of this programme will be able to work as collision repair component removers and refitters, and/or automotive preparers.

This course covers cooling and HVAC, light engineering, repairing minor panel damage and more.
NEW ZEALAND DIPLOMA IN ENGINEERING
Electrical Engineering Strand

LEVEL 6
Duration: 2 years, full-time or part-time study options available
Start: February  Location: Palmerston North

Study the principles and practices for the design and development of electronics used in computer engineering, telecommunications and the power supply industries.

Highly sought by employers, an electrical engineering technician deals with engineering problems and activities that require knowledge and use of analytical techniques and procedures. To get started in this career, you must gain certification as an Engineering Technician with the Institute of Professional Engineers, New Zealand (IPENZ).

You can also gain this certification if you live in other areas of the world that are part of the Dublin Accord. The Dublin Accord is an agreement for the international recognition of Engineering Technician qualifications and currently offered in Australia, Canada, Ireland, Korea, New Zealand, South Africa, United Kingdom and the United States.

By attaining UCOL’s New Zealand Diploma in Engineering you are eligible to apply for certification as an Engineering Technologist. This specialist Diploma is accredited by NZQA and the Dublin Accord. So, you can be both nationally and internationally recognised to begin your career.

Specific Entry Requirements: The entry requirements for this programme have been established by the New Zealand Board for Engineering Diplomas (NZBED). Candidates are required to have: NCEA Level 2 (including a minimum of 10 Literacy Credits at Level 1 or higher - for those who achieved NCEA Level 2 before 2013), and a minimum total of 48 NCEA Credits at Level 2 in four subjects, including at least 12 Credits in mathematics (preferably achievement standards in algebra, calculus or trigonometry), or equivalent qualifications (e.g. International Baccalaureate or Cambridge), or equivalent credits from appropriate trades training and/or demonstrated skills and experience.

NEW ZEALAND CERTIFICATE IN ELECTRICAL ENGINEERING THEORY

LEVEL 3
Duration: 1 year, full-time
Start: February
Location: Palmerston North

This one-year full-time pre-apprenticeship programme with a practical focus is one of two entry pathways into the electrical industry and is intended for candidates who do not have an electrical apprenticeship agreement.

Graduates of this qualification will be equipped with the skills, knowledge, and attributes to work in apprenticeships in the electrical industry in the field of their choice with guidance, mentoring, and supervision in accordance with the Electricity Act 1992.

Specific Entry Requirements: NCEA Level 1, 10 credits in each of Mathematics, English, and Physics or General Science.
This trade qualification is designed for apprentices employed in fabrication engineering. It combines a broad, common foundation of engineering and fabrication skills with more specialised skills and knowledge in the form of strands to suit the nature of the particular trade or enterprise the individual is engaged in.

- The Heavy Fabrication strand is intended for fabricators working with heavier gauge plate, sections, and pipes, to produce a wide variety of products including pressure vessels.
- The Light Fabrication strand is for fabricators working with sheet metals and lighter gauge plate, sections, and pipes to produce a large variety of metal products.

You must be employed as an apprentice in your chosen trade within industry. Successful completion of this qualification will enable you to complete your apprenticeship.

Specific Entry Requirements: Students need to be in full-time employment to be assessed against practical unit standards. It is recommended that students have met the literacy and numeracy requirements for NCEA Level 1 or equivalent.

"There was lots of practical training. We got to make lots of projects from the ground up. The tutors are all very knowledgeable and open, helping us along the way and letting us work it out for ourselves too."

SHANE MADZEN
Mechanical Engineering Graduate
STUDY PATHWAYS

Carpentry & Joinery

This programme allows apprentices to gain this qualification while fully-employed so there are no major interruptions to their work schedule.

Students of this four year, part-time carpentry programme will also receive ongoing support from our industry experienced UCOL lecturers through regular on-site visits.

Specific Entry Requirements: Individuals enrolled in this carpentry qualification must be fully employed as an apprentice.

NEW ZEALAND CERTIFICATE IN CARPENTRY

LEVEL 4

Duration: 4 years, part-time
Start: February & July Location: Palmerston North

A managed apprenticeship, this programme provides a nationally recognised qualification as well as the practical skills and experience to work as a professional joiner.

This joinery programme aims to develop commercially competent employees for the joinery sector who are able to work unsupervised as joiners in specialist or generalist joinery companies working with timber.

Specific Entry Requirements: Individuals enrolled in this joinery qualification must be fully employed as an apprentice.
OTHER CARPENTRY & JOINERY PROGRAMMES

NATIONAL CERTIFICATE IN BUILDING, CONSTRUCTION AND ALLIED TRADE SKILLS

LEVEL 2
Duration: 13 weeks, full-time
Start: Various start dates, check the website for details
Location: Palmerston North, Whanganui & Wairarapa

Learn safe working practices and gain a range of basic trade skills, qualities and attributes that will enable you to seek further training and/or employment in the construction industry.

The National Certificate in Building, Construction and Allied Trade Skills (BCATS) has been designed specifically to provide a progressive pathway for you to integrate into a wide range of trade-related occupations.

NEW ZEALAND CERTIFICATE IN CONSTRUCTION TRADE SKILLS

CARPENTRY
LEVEL 3
Duration: 1 year full-time
Start: Various start dates, check the website for more details
Location: Palmerston North, Horowhenua, Wairarapa & Taumarunui

If the construction industry is where you want to build your career, UCOL’s New Zealand Certificate in Construction Trade Skills is for you. Gain practical competencies and skills in health and safety, trade mathematics, hand tools and project work related to different aspects of the construction industry.

STUDY CONSTRUCTION & ARCHITECTURE

NEW ZEALAND DIPLOMA IN CONSTRUCTION
with strands in Construction Management & Quantity Surveying
LEVEL 6
Duration: 2 years, full-time or part-time study options available
Start: February
Location: Palmerston North

More than just a building course, this programme is the ideal qualification for people who want to work as construction managers or quantity surveyors.

Gain extensive construction training, the knowledge and the skills to manage residential and commercial building projects from the start to the completion.

Entry Requirements: a minimum of 50 NCEA credits at Level 2 including 12 credits in Maths and a minimum of 12 Literacy credits at NCEA Level 1; or, be able to demonstrate equivalent knowledge and skills.

NEW ZEALAND DIPLOMA IN ARCHITECTURAL TECHNOLOGY
LEVEL 6
Duration: 2 years, full-time or part-time study options available
Start: February
Location: Palmerston North

Gain the knowledge and skills to work independently as an architectural technician on small to medium scale build projects from all stages to completion. This programme also provides the opportunity to gain the competency to work on large and/or complex building projects under the supervision of an experienced architectural technician, designer or architect.

Entry Requirements: a minimum of 50 NCEA credits at Level 2 including 12 credits in Maths and a minimum of 12 Literacy credits at NCEA Level 1; or, be able to demonstrate equivalent knowledge and skills.
STUDY PATHWAYS

New Zealand Certificate in Arts and Design (Furniture Design)*
LEVEL 4

New Zealand Certificate in Creativity (Furniture Design)*
LEVEL 4

New Zealand Diploma in Creativity (Furniture Design)*
LEVEL 5

Successful graduates of this course are able to select, analyse and produce work through applying creative processes in a workshop-based environment.

NEW ZEALAND CERTIFICATE IN ARTS & DESIGN (FURNITURE DESIGN AND MAKING)*
LEVEL 4
Duration: 19 weeks, full-time
Start: February  Location: Palmerston North

Within this course, you’ll gain skills in creative thinking, idea generation, problem solving, and communication.

NEW ZEALAND CERTIFICATE IN CREATIVITY (FURNITURE DESIGN AND MAKING)*
LEVEL 4
Duration: 19 weeks, full-time
Start: July  Location: Palmerston North

Take your skills and understanding of furniture design to the next level. Potential career outcomes include furniture design and making, custom made furniture making, furniture manufacturing, furniture restoration, stage set design, design drawing and more.

NEW ZEALAND DIPLOMA IN CREATIVITY (FURNITURE DESIGN)*
LEVEL 5
Duration: 1 year, full-time.
Start: February  Location: Palmerston North

*UCOL’s furniture design qualification is comprised of three programmes of study. You must do these in order.
STUDY
INFRAS TRUCTURE WORKS

NEW ZEALAND CERTIFICATE IN INFRASTRUCTURE WORKS
LEVEL 2
Duration: 15 weeks, full-time.
Start: Various start dates, check the website for details
Location: Palmerston North, Dannevirke & Horowhenua

Learn how to work safely on sites and in a team. Whether you’re commencing a career in the infrastructure works industry or seeking a qualification related to your current role, this programme is an ideal starting point. This programme covers:
• Introduction to infrastructure works, and team skill requirements, health, safety and the environment and infrastructure works tools and equipment

NEW ZEALAND CERTIFICATE IN COMMERCIAL ROAD TRANSPORT
LEVEL 2
Duration: 15 weeks, full-time. Part-time options are available.
Start: Various start dates, check the website for details
Location: Whanganui

If you’re interested in getting into the road transport industry, yet have little or no prior learning or experience, gain skills employers value with UCOL’s New Zealand Certificate in Commercial Road Transport.

Practical experience
The programme comprises 120 hours of practical experience.

STUDY
SECURITY

NATIONAL CERTIFICATE IN SECURITY (SITE SECURITY)
LEVEL 2 & 3
Duration: 1 year, full-time
Start: February
Location: Palmerston North, Whanganui & HLC Levin

This programmes will help you gain the skills, knowledge and attributes required to work in the security industry.
Enhance your communication skills with our suite of language and culture programmes.

Study areas include:

Māori • English Language • Sign Language
STUDY
MĀORI

FREE ACE PROGRAMMES

UCOL’s free Adult and Community Education (ACE) offers a variety of fees-free programmes designed to help increase your skills and expand your knowledge.

ACE aims to provide community-based education, foundation skills, and pathways into other learning opportunities that meet our communities learning needs.

Programmes include:

- Introduction to Computing
- Introduction to Microsoft Word
- Achieving your NCEA Literacy & Numeracy Credits

Visit ucol.ac.nz for more information

STUDY PATHWAYS

Te Reo Māori for Beginners

Te Reo Māori Intermediate

Te Pōkaitahi Reo (Reo Rua) (Te Kaupae 4)
LEVEL 4
Duration: 1 year, part-time
Start: February
Location: Wairarapa

Build on your Te Reo Māori skills and learn everyday conversational skills. This course is designed for people who have completed UCOL’s Te Reo Māori for Beginners and Te Reo Māori Intermediate.

Te Whare Tapere o Hamua

FREE ACE PROGRAMMES

For Beginners
Duration: 10 weeks
Start: Various start dates, check the website for details
Location: Palmerston North, Whanganui, Wairarapa & Levin

Take your understanding of the Māori language beyond “Kia ora!”. This programme is designed for people with some experience in Te Reo who are looking to take the next step. You’ll learn about Māori customs and protocols, both traditional and contemporary, while developing basic conversational Te Reo Māori skills.

For Beginners
Duration: 10 weeks
Start: Various start dates, check the website for details
Location: Palmerston North, Whanganui, Wairarapa & Levin

Let us introduce you to basic Te Reo Māori language. A relaxed conversational style programme that will introduce you to basic Te Reo Māori language. Learn greetings and farewells, numbers, asking and saying how you are, basic mihimihi, pronunciation and rules of the Marae (do’s and dont’s when visiting a Marae).

Te Whare Taperere o Hamua
Duration: 10 weeks
Start: Various start dates, check the website for details
Location: Wairarapa

Build on your Te Reo Māori skills and learn everyday conversational skills. This course is designed for people who have completed UCOL’s Te Reo Māori for Beginners and Te Reo Māori Intermediate.

This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
NEW ZEALAND CERTIFICATE IN ENGLISH LANGUAGE (APPLIED)
LEVEL 3
Duration: 18 weeks, full-time
Start: February & July
Location: Palmerston North
Increase your confidence and fluency in English. Learn to participate with increasing independence and fluency in academic, community and/or employment.
Entry Requirements: New Zealand Certificate in English Language (Level 3) (General) or equivalent, such as IELTS 5.0. A diagnostic test to identify your level may be used.

NEW ZEALAND CERTIFICATE IN ENGLISH LANGUAGE (GENERAL)
LEVEL 3
Duration: 18 weeks, full-time
Start: February & July
Location: Palmerston North
Gain the English language skills you need to embark on further study and improve your IELTS or TOEFL score. Our tutors will help you to improve your English for daily life, work and study.

NEW ZEALAND CERTIFICATE IN ENGLISH LANGUAGE (ACADEMIC)
LEVEL 4
Duration: 18 weeks, full-time
Start: February & July
Location: Palmerston North
This programme will provide students with the language skills needed to communicate independently and effectively in familiar and some less familiar situations with fluency and flexibility in everyday/social/community, workplace and/or academic English language contexts.
This qualification is at a level comparable to the Common European Framework of Reference (CEFR) B2.

INTERNATIONAL STUDENTS AT UCOL
UCOL is home to many international students seeking to attain an internationally recognised qualification and work experience while they study.
We have a dedicated and professional team, experienced in looking after the educational, practical and social needs of international students. We follow the New Zealand Government’s Code of Practice for the Pastoral Care of International Students.
Visit ucol.ac.nz for more information and to download a copy of our international study guide.

INTRODUCTION TO SIGN LANGUAGE
Duration: 10 weeks
Start: Various start dates, check the website for details
Location: Palmerston North & Whanganui
Learn to communicate with Deaf people in UCOL’s free Introduction to Sign Language course.
You’ll learn:
• Basic greetings
• The alphabet

CONVERSATIONAL SIGN LANGUAGE
Duration: 10 weeks
Start: Various start dates, check the website for details
Location: Palmerston North & Whanganui
Expand your knowledge of Sign Language. Learn to discuss everyday familiar activities in UCOL’s Conversational Sign Language

SIGN IN THE WORKPLACE
Duration: 10 weeks
Start: Various start dates, check the website for details
Location: Palmerston North
Learn to communicate with Deaf people in the workplace with UCOL’s free Sign in the Workplace course.
You’ll learn:
• Customer service exchanges
• Information sharing

This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.
Discover your career while in school with UCOL.
U-Skills is our suite of in-school study opportunities for students enrolled in a New Zealand secondary school or college.

You’ll be able to find your passion and have UCOL’s support to help you succeed, while gaining NCEA credits, and industry knowledge and experience.

There are two U-Skills offerings:

- **U-Skills STAR**
- **U-Skills ACADEMY**

Each focuses on three key areas:

- ✔ NCEA related content
- ✔ Industry knowledge and experience
- ✔ Helping students find their passion and supporting them to succeed.

**U-Skills STAR**

STAR are short courses designed to help you explore your career options.

Usually one day per week for five or six weeks (you will be notified if this time-frame is different). Our range of programmes give you an opportunity to get tertiary experience while staying at school.

**Subjects may include:**

- Construction and infrastructure
- Cookery
- Music
- Forklift Safety
- Beauty
- Health
- Vet Nursing
- Hospitality
- Technical Drawing
- Food Safety
- Hairdressing
- Barista
- Automotive

**U-Skills ACADEMY**

Designed to help guide you through a vocational pathway, with the safety and support of your school. This real experience provides you with tertiary learning one or two days per week, designed to complement your secondary school work.

You will have access to experienced staff who have real experience in the real world. Our team have a range of skills to suit multiple needs and provide a supportive stepping stone, giving you a taste of tertiary, with the support of friends, routine and school.

**Subjects for 1 day a week include:**

- Construction and infrastructure
- Digital innovation
- Automotive
- Applied Technology and Design,
- Hair
- Beauty and Retail
- ICT
- Engineering
- Vet Nursing and Animal Care
- Business
- Health
- Hospitality
- Exercise and Sport
- Commercial Road Transport
- Tourism
- Early Childhood Education
- Mechatronics

**Subjects for 2 day a week include**

- Building
- Infrastructure works
- Early Childhood
- Makeup and skin care

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*This prospectus is intended as a guide only. Programme details are subject to change. Please refer to ucol.ac.nz for the most up-to-date information.*
WAYS TO FUND YOUR STUDY

Everyone should have the opportunity to study what they love. UCOL offers a range of scholarships and lets you know about applicable funding options from other organisations, so that you can access financial support to pursue your dreams.

Visit ucol.ac.nz for more information

FEES FREE

If you are thinking about studying for the first time at a tertiary level there are some important things you need to know. The New Zealand Government introduced a year of fees-free tertiary education from 2018 for people new to tertiary study, which includes most UCOL courses.

To find out if you’re eligible go to www.feessfree.govt.nz and enter your national student number (NSI). If you don’t know your NSI there’s a helpful link, and if you have more questions, see the FAQs.

If you are ready to apply to study we’ll support you along the way. Explore our programmes of study, choose the one that’s right for you and apply, or call us on 0800 468 265 so one of our student advisors can answer your questions.

YOUTH GUARANTEE

UCOL offers a number of Youth Guarantee scholarships for a range of Level 1 – 3 vocationally focussed programmes.

This government initiative provides learning opportunities for students to achieve a minimum of National Certificate of Educational Achievement (NCEA) level two or equivalent credits and create more successful transitions from school to study and work.

Youth Guarantee scholarships at UCOL provide an opportunity for you to get a foundation qualification while you gain practical skills to take into the workforce.

As a Youth Guarantee Scholarship recipient you may qualify for:
1) Fees free study in Level 1 – 3 programmes for up to two years
2) Cover for course related costs (conditions apply)
3) Mentoring and support towards successful completion

Potential Youth Guarantee scholarship students are advised that some programmes of study may have limited places. The Youth Guarantee application is in addition to UCOL’s normal enrolment process so students are strongly advised to submit their Youth Guarantee application with their enrolment application.

MĀORI AND PASIFIKA TRADES TRAINING

Māori and Pasifika people aged between 16 – 40 years now have an opportunity to study fees-free* at UCOL on selected programmes** through the Māori and Pasifika Trades Training (MPTT) initiative.

The Māori and Pasifika Trades Training (MPTT) initiative provides a limited number of fees-free* tertiary places for Māori and Pasifika learners, and an opportunity for students to pathway onto apprenticeships, employment, or higher levels of study - with better outcomes for students, employers, whānau/aiga and communities.

*Other course related costs may apply.
**Check ucol.ac.nz/mptt for details.
WE ARE HERE TO HELP YOU SUCCEED

Learn more below about what we can do to help you on your journey.

DEVELOPMENT HUB
As well as helping you with different aspects of your study, our team in the Development Hub provide support to students with disabilities ensuring all students can fully engage in their learning. Our team also look after Youth Guarantee students and support international students with homestay requirements, and can connect international students with the various support services within UCOL and the community.

WELLBEING HUB
We understand that the student experience extends outside of the classroom, and believe that a strong foundation of spiritual, physical and mental wellbeing supports our students to succeed. We have strong connections with the local healthcare community, which ensures we can connect students with relevant health and wellbeing providers.

LEARNING HUB
Our experienced learning advisors, can provide you with a range of services to enhance your academic skills across all levels and areas of study. We believe in teaching and developing skills that you can keep using throughout your journey with UCOL and beyond.

EMPLOYABILITY HUB
A friendly service offering career support, advice and guidance to all students. Develop knowledge and skills to improve your employability and boost your career confidence.

THE UCOL STUDENT ASSOCIATION
Students are the heart and soul of UCOL and we value the student voice in every aspect of work that we do. ASB@U is the student association who are elected students representing you on all levels at UCOL and aim to work with our teams to build a positive student life.

KNOWLEDGE HUB
Our libraries contain a wealth of information that is designed to provide vital knowledge for your course or area of study. Our Library staff will focus on developing your information management and research skills, allowing you to get the most out of your time at UCOL and support your learning success by providing easy access to quality resources.

STUDENT LIFE HUB
UCOL has a team of energetic student life coordinators who ensure that there are exciting events and activities for students to engage with. You are always welcome to drop in and have a chat, make suggestions for activities for students to participate in and even volunteer to help with various activities. The team also coordinate the student reps who connect with ASB@U, the student association at UCOL, to ensure the student voice is heard.
TAKE THE NEXT STEP
ENROL NOW

UCOL.AC.NZ

0800 GO UCOL
enquiry@ucol.ac.nz

OR VISIT ONE OF OUR INFORMATION CENTRES

Palmerston North Campus
Corner of King and Princess Streets, Palmerston North

Whanganui Campus
16 Rutland Street, Whanganui

Wairarapa Campus
143 – 159 Chapel Street, Masterton

Levin Campus
160 Oxford Street, Levin