

Student Health and Safety Obligations Policy

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Version:	24.1	Date Created:	May 2016
Responsibility:	Senior Wellbeing & Safety Advisor	Date Reviewed:	August 2024
Approver:	Operations Lead	Next Review Date:	August 2027

1. Purpose

- 1.1. Under the Health and Safety at Work Act 2015 (referred to as “the Act”) a UCOL ākonga is deemed to be an “other person” at UCOL’s workplace and as such has obligations under the Act. This policy explains those obligations and consequences of their actions should they fail to comply with the Act and this policy. The policy defines duties of ākonga as workers when taking part in service provision in a learning environment.

2. Organisational Scope

- 2.1 This is a UCOL wide policy and applies when a ākonga is on any workplace operated by UCOL. A ākonga may also be classified as a worker of UCOL when providing services to others so they should also be aware of the duties of workers as defined by the Act.

3. Responsibilities

Role:	Responsibilities:
Ākonga	Responsible for their own actions and will be subjected to the consequences of those actions under the Act.
Wellbeing & Safety Team	Responsible for the overview of this policy. All other managers are responsible for reporting non-compliance with this policy.

4. Policy Statements

- 4.1 Under the Act, UCOL ākonga must:
- Take reasonable care for their own health and safety; and
 - Take reasonable care that their acts or omissions do not adversely affect the health and safety of other people; and
 - Comply, as far as they are reasonably able, with any reasonable instruction that is given by UCOL to allow UCOL to comply with the Act and its associated Regulations.
- 4.2 When undertaking work in a service area of UCOL (for example, servicing in a training restaurant, or servicing clients in a beauty parlour), a ākonga becomes a worker and is required to co-operate with any reasonable policy or procedure of UCOL relating to health and safety in the workplace. Ākonga will be notified of any relevant health and safety policies in these circumstances.

4.3 UCOL ākonga have a responsibility to:

- Report without delay any work related accidents and incidents which involve injury or may have led to significant injury.
- Observe safe practices, rules and instructions relating to their study.
- Not endanger themselves or others by unsafe or dangerous actions.
- Use protective equipment/clothing provided.
- Report immediately any hazards that have or may lead to injury, illness or danger.
- Report without delay any absence from study due to a study-related illness or injury.
- Follow all instructions related to evacuations during fire or any civil emergency or closure of UCOL.
- Report accidents, injuries and incidents which could have resulted in harm, and cooperate in any related investigations.
- Comply with legislative requirements and good industry health and safety practice.

4.4 Failure to comply with UCOL's health and safety policies and obligations under the Act could result in disciplinary action under the Student Discipline Statute (Non-Academic) and/or in prosecution as an offence under the Act.

5. References

Internal Student Discipline Statute (Non-Academic) 2019
External Health and Safety at Work Act 2015

6. Contact for further information

6.1 If you have queries regarding the content of this document or require further clarification, please contact the manager responsible for this document.

Amendment History

Version	Published Date	Created/Reviewed By	Reason for review
24.1	30 August 2024	Senior Wellbeing & Safety Advisor	Change to delegations.