



UCOL COUNCIL MEETING

MONDAY, 18th MAY 2026 AT 10.30AM

Meeting to be held on the Manawatū Campus

Paul McElroy Room (8.0.01)

Universal College of Learning (UCOL) Council Meeting

Date:	Monday, 18 May 2026
Council Only Time:	9.30am - 10.00am
Morning Tea with CEDA:	10.00am - 10.30am
Commencement of Council Meeting:	10.30am
Health and Safety Reps Meet & Greet + Lunch:	12.30pm - 1.30pm
Council Meet & Greet with Auditor:	1.30pm
Council Meeting Concludes:	2.00pm
Venue:	UCOL, Manawatu Campus (Paul McElroy Room : 8.0.01)
Council Members:	Leanne Southey (Chair), Troy Hobson, Ian McKelvie

Open Meeting Agenda

Item	Paper	Business	Presenter
1.		Welcome / Apologies	Chair
2.		Register of Interests	Chair
3.	27/26	Minutes from Previous Meeting (Open Meeting)	Chair
4.		Chair's Report (<i>Verbal</i>)	Chair
5.		Resolution to Exclude Public in accordance with the Public Excluded Agenda	Chair
6.		Close of Open Part of Meeting	Chair

Universal College of Learning (UCOL) Council Meeting

MINUTES

20 April 2026 at 10.30am
Wairarapa Campus - Meeting Room L-01

Present: Leanne Southey (Chair), Troy Hobson, Ian McKelvie

In Attendance: Jasmine Groves (Chief Executive), Dave Robinson (Executive Director, Corporate Services), Gianetta Lapsley (Executive Director, Quality and Academic Assurance), Danny Reilly (Executive Dean, Engineering and Applied Technologies), Dean Rankin (Executive Dean, Health and Humanities), Paula Birchall (Council Secretary)

The meeting opened at 11.10 am.

ITEM 1: Welcome/Apologies

The Chair welcomed all attendees to the meeting.
There were no apologies received.

ITEM 2: Register of Interests

The Chair reminded members to declare any agenda items where a conflict arises between their role as a member of UCOL Council and any private or other external interest they may have, and to stand aside from decision making in respect of that item.

No interests were declared.

ITEM 3: 19/26 - Minutes of Previous Meeting (Open Meeting), 16 March 2026

There were no matters arising from the open minutes.

RESOLVED (*T. Hobson / I. McKelvie*)

That the UCOL Council approve the minutes of the UCOL Council open meeting held on 16 March 2026 as a true and correct record.

CARRIED.

ITEM 4: Chair's Verbal Update

Members received a verbal update from the Chair. In particular, the Chair noted:

- The four UCOL graduation ceremonies ran smoothly, members enjoyed the celebrations.
- ITP Chairs and CEs meeting this week with Minister and TEC in attendance on Thursday.
- Audit NZ has appointed an Auditor for UCOL (Chrissie Murray). An online introduction meeting for the Council to be scheduled to coincide with the May meeting.

The Chair's report was noted.

ITEM 5: Resolution to Exclude Public in Accordance with the Public Excluded Agenda

RESOLVED (L. Southey / T. Hobson)

That the public be excluded from the remainder of the meeting. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interest or interests protected by section 9 of the Official Information Act 1982 (OIA), as the case may require, which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be Considered	Section(s)
7.	Minutes of the Previous Meeting (Public Excluded) held on 16 March 2026	Section 9(2)(a) OIA, Section 9(2)(b)(ii) OIA, Section 9(2)(g)(ii) OIA, Section 9(2)(h) OIA, Section 9(2)(i) OIA, Section 9(2)(j) OIA
8.	Matters Arising	Section 9(2)(g)(ii) OIA
9.	Chief Executive Report	Section 9(2)(a) OIA, Section 9(2)(b)(ii) OIA, Section 9(2)(g)(ii) OIA, Section 9(2)(i) OIA, Section 9(2)(j) OIA
10.	Finance Report	Section 9(2)(b)(ii) OIA, Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.	Property Report	Section 9(2)(b)(ii) OIA, Section 9(2)(g)(ii) OIA, Section 9(2)(h) OIA, Section 9(2)(i) OIA, Section 9(2)(j) OIA
12.	Health and Safety Report	Section 9(2)(g)(ii) OIA, Section 9(2)(i) OIA
13.	Cybersecurity Report	Section 9(2)(a) OIA, Section 9(2)(b)(ii) OIA, Section 9(2)(g)(ii) OIA

And that certain UCOL employees namely Dave Robinson, Dean Rankin, Danny Reilly, Gianetta Lapsley, and Paula Birchall be permitted to remain at the meeting after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED.

ITEM 6: Closure of Open Part of the Meeting

There being no further business, the Chair closed the open part of the meeting at 11.18 am.

Dated:

Signed as a correct record

Leanne Southey
Chair

DRAFT

Universal College of Learning (UCOL) Council Register of Interests

Last updated 27 February 2026

Name	Interest	Nature of Interest
Leanne Southey Chair	Wellington Water Limited	Director
	Trust House Limited	Director
	Kauri Healthcare Limited	Director and Chair
	Masterton Community Trust	Trustee
	Trust House Foundation	Trustee
	Wairarapa Community Health Trust	Trustee
	Southey Sayer Limited	Director and Shareholder
	Southey Sayer Limited	Director and Trustee <i>(role as Chartered Accountant)</i>
	Mangan Graphics Limited	Shareholder
Troy Hobson Deputy Chair	Eastern and Central Community Trust	Chair
	T J Hobson Holdings Limited	Director
	Fonterra Cooperative Council	Council Member
	Growing Future Farmers	Trustee
	HNZ Trust	Trustee
	Tahamata Incorporated	Shareholder
	Dairy Trust Taranaki	Trustee
Ian McKelvie Member	Manawatū Community Housing Trust	Trustee
	Pukemarama Farms Limited	Director
	Manawatū District Council and Horizons Regional Council	Advisory Service
	Manawatū Harness Racing Club	Vice President

Executive Leadership Team Register of Interests

Last updated May 2026

Name	Interest	Nature of Interest
Jasmine Groves Chief Executive	Nil	Nil
Dave Robinson Executive Director - Corporate Services	Ontrack Racing Ltd	Director
Rachel O'Connor Executive Director - Partnerships and Engagement	Reachible Limited	Director and Shareholder
Gianetta Lapsley Executive Director - Quality and Academic Assurance	Nil	Nil
Danny Reilly Executive Dean - Engineering and Applied Technologies	Wayne Green (Auto Technician)	Family Member
Dean Rankin Executive Dean - Health and Humanities	Nil	Nil

Public Excluded Agenda

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter are as per the table below:

Item	General subject of each matter to be Considered	Section(s)
7.	Minutes of the Previous Meeting (Public Excluded) held on 20 April 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	Matters Arising	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
9.	Chief Executive Report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	Finance Report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.	Strategy Development Plan	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

The Chair will also move that certain employees from UCOL be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).